

IN ADMINISTRATIVE UNIT - STUDENT SUMMARY AND CONTACT PAGE

2016 - 2017 EXPENDITURES

Application for Special Education High Cost Reimbursement under the Exceptional Children's Educational Act
Fiscal Year 2016 -2017 Audited Expenditures Per Student Costs must be **GREATER THAN \$25,000**

Due: Thursday, March 1, 2018

Provide the information requested in all yellow shaded areas, using drop down menus where provided.
The table below will auto-populate as you enter into each student tab.

[A] - AU Name:	12345 North Pole BOCES	12345
[C] Primary Contact:		1234
[C] - SPED Name:	Jane Prancer	Please enter the name of the Special Education Director responsible for signing the High Cost Application for your Administrative Unit/BOCES as designated by the Exceptional Student Services Unit (ESSU)
[C] -SPED Phone:	303-123-4567	
[C] -SPED Email:	doe_j@np-boces.org	
[C] -BM Name:	William Klaus	Please enter the name of the Business Manager responsible for signing the High Cost Application for your Administrative Unit/BOCES
[C] -BM Phone:	303-123-4568	
[C] - BM Email:	klaus_w@np-boces.org	
[C] - Other Name:	Rudolph Sleigh	Other: If you are not the Special Education Director or the Business Manager filling out this High Cost Application, please enter your contact information and title in case we need to call you for questions.
[C] -Other Phone:	303-123-4569	
[C] -Other Email:	sleigh_r@np-boces.org	
[C] -Other Title:	Assistant Sped Director	

AFTER COMPLETING STUDENT DATA ENTRY, PRINT, SIGN, SCAN AND SAVE THE SUMMARY AND CONTACT PAGE TO THE FISCAL SECTION OF THE ESSU DATA MANAGEMENT SYSTEM.

Include electronic copies of all applicable contracts, addendums, IEP's or supporting documentation for each student submitted in the ESSU Data Management System (DMS). Save this Microsoft Excel file(s) to the ESSU DMS. Your High Cost Application Packet should be entirely electronic with all documents scanned to the Fiscal Tab of the DMS.

SEFAC Policy: If the Administrative Unit or BOCES has not completed their CDE Data Pipeline Financial Data Submission (for the Public School Finance Department) by Thursday, March 1, 2018 that Administrative Unit or BOCES will not be eligible for high cost funding.

Student Work sheet	[I] - Student SASID:	[H] - DOB: Month	[H]- DOB: Year	[J] - Primary Disability:	[B] - District Name:	TOTAL
#1	8124	December	2006	13 - Autism Spectrum Disorders	Frigid RE-2	\$36,038.12
#2	2331	May	2004	13 - Autism Spectrum Disorders	Frigid RE-2	\$28,015.27
#3	9354	November	1997	13 - Autism Spectrum Disorders	Elfland Re-1	\$32,193.38
#4	7032	October	1999	01 - Intellectual Disability	Elfland Re-1	\$31,176.65
#5	4341	March	1999	01 - Intellectual Disability	Dasher R-1	\$30,990.99
#6	0000	0	0	0		\$0.00
#7	4025	December	2008	03 - Serious Emotional Disability	Frigid RE-2	\$34,865.91
#8	9542	June	2003	10 - Multiple Disabilities	Frigid RE-2	\$54,220.30
#9	3702	April	2003	10 - Multiple Disabilities	Elfland Re-1	\$31,132.07

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[A] - AU Name:

12345 North Pole BOCES

12345

Student Work sheet	[I] - Student SASID:	[H] - DOB: Month	[H] - DOB: Year	[J] - Primary Disability:	[B] - District Name:	TOTAL
#10	6763	December	2004	01 - Intellectual Disability	Dasher R-1	\$37,534.87
#11	0000	0	0	0	0	\$0.00
#12	0000	0	0	0	0	\$0.00
#13	0000	0	0	0	0	\$0.00
#14	0000	0	0	0	0	\$0.00
#15	0000	0	0	0	0	\$0.00
#16	0000	0	0	0	0	\$0.00
#17	0000	0	0	0	0	\$0.00
#18	0000	0	0	0	0	\$0.00
#19	0000	0	0	0	0	\$0.00
#20	0000	0	0	0	0	\$0.00
GRAND TOTAL						\$316,167.56

Audited funds are determined from objective third party examinations of the school district financial reporting process completed by a CPA firm, State or Federal auditors. **Note:** Due process & administrative costs are **NOT** reimbursable under this program. Staff development & in-service for teachers are **NOT** allowable costs.

I certify that I have reviewed the information contained in this document, and that to the best of my knowledge the information is complete and accurate, and that all records for which I am responsible are in agreement with the figures submitted.

William Klaus

District or BOCES, Business Manager
Print Name

William Klaus

Business Manager
Signature and Date

Jane Prancer

Special Education Director
Print Name

Jane Prancer

Special Education Director
Signature and Date