

# Participant's Self-Reflection Tool: Indicators of an Effective and Efficient Process for English Language Learners with Exceptional Needs

## INDICATORS

- ✦ Family members are engaged and involved in the decision-making process regarding their child's needs.
- ✦ Parent rights and other forms are explained (with trained interpreter as needed/requested) and appropriate permissions are obtained.
- ✦ Function as a problem-solving team to address the needs of any student.
- ✦ Shared responsibility among general educators and specific program area specialists (e.g. Cultural Mediators/Liaisons, Interpreters, Translators, spec. ed., ELA, G/T, Title 1, other Title programs).
- ✦ Collaboration between educators and parents through the use of Cultural Mediators/Liaisons, Interpreters and/or Translators.
- ✦ Coaching and peer collaboration to include Cultural Mediators/Liaisons, Interpreters and/or Translators.
- ✦ The unique language, culture and learning styles of all students are honored and valued as reflected in our written policies and practices.
- ✦ Individual needs of students are met through collaborative processes involving parents, teachers, related service personnel and administrators.
- ✦ Appropriate and valid assessments (with interpreters as needed) are aligned with State and local standards and take into account stages of 2<sup>nd</sup> language acquisition.
- ✦ There is a comprehensive personnel development plan in place to enhance ability of educators to understand issues of culture, language proficiency, differentiated instruction and appropriate practices.
- ✦ Policies/practices support family involvement and participation in all aspects of a child's educational program.
- ✦ Trained interpreters are used effectively when needed.
- ✦ Parents, school principal, ELA/ESL professional, SPED assessment team (interpreter if needed), general ed. Teacher, and district SPED administrator are all involved in identification-IEP process.
- ✦ There is ongoing communication with the family (using a Cultural Mediator/Liaisons/interpreter if needed).

Strengths of our process:

Areas to be addressed: